Government of the People's Republic of Bangladesh
Ministry of Industries, Foreign Training wing
91, Motijheel C/A,Dhaka.
www.moind.gov.bd

No- 36.00.0000.052.25.016.17. 484 **Dated: 14.09.**

To : Chairman
Bangladesh Chemical Industries Corporation (BCIC)
Dhaka.

Subject : **Permission to Participate in the Workshop on "Innovative Leadership and Talent Management for Public-sector Productivity" to be held in Colombo, Sri Lanka 02-06 Oct 2017.**

Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Banglad pleased to allow Mr. Engr. Edi Amin Sarker, Deputy Chief Engineer, Bangladesh Chemical Industries Corpo (BCIC), Dhaka to Participate in the Workshop on "Innovative Leadership and Talent Management for Public- Productivity" to be held in Colombo, Sri Lanka 02-06 October, 2017 [excluding transit and traveling time] und terms and conditions mentioned below:

2. **Terms & conditions** :
   a. All expenses in this connection will be borne by APO. Travel Tax, Embarkation fee and other fees payable as per existing rules/regulations if paid by participant at any airport shall be reimbursed by BC not provided by APO.
   b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this p accordingly.
   c. He will not be allowed to extend his stay abroad beyond the permitted time.
   d. He will not be allowed to draw his pay and allowances in foreign currency.
   e. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secr Ministry of Industries within seven days in this regard.

3. This order is issued with the approval of the competent authority.

Sincerely yours,

(Md. Rafiqul Alam)
Assistant Secretary
Phone: 9551410
E-mail: dsfortr@moind.gov.b

No- 36.00.0000.052.25.016.17. **Dated: 14.09.**

Copy for kind information & necessary action to :

1. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka (With the request to take necessary action for issuing Note Verbale).
4. Director General, Department of Immigration & Passport, Dhaka.
5. Embassy/High Commission of Bangladesh to Sri Lanka (By diplomatic bag).
6. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
7. P.S. to Secretary, Ministry of Industries, Dhaka.
8. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
11. Mr. Engr. Edi Amin Sarker, Deputy Chief Engineer, BCIC, Dhaka
13. Guard file.

(Md. Rafiqul Alam)
Assistant Secretary

বাংলাদেশ কেমিক্যাল ইন্ডাস্ট্রিজ কর্পোরেশন

BANGLADESH CHEMICAL INDUSTRIES CORPORATION
BCIC BHABAN, 30-31, DILKUSHA C.A., DHAKA-1000, BANGLADESH
www.bcic.gov.bd

Ref. No: 36.01.025.01.04.**2220**.2017/469 Date: 18-09-2017

Forwarded for kind information and necessary action:

Distribution:

01. Mr. Engr. Edi Amin Sarker, Deputy Cheif Engineer ,MTS Division, Bangladesh Chemical Industries Corporation (BCIC), Dhaka

Copy forwarded for kind Information & Necessary action to (Not according to Seniority):

01. General Manager, MTS Division, BCIC, Dhaka.
02. General Manager, ICT Division, BCIC, Dhaka.
03. General Manager, MIS Division, BCIC, Dhaka.
04. Controller of Accounts, Accounts Division, BCIC, Dhaka.
05. Head of Finance Division, BCIC, Dhaka.
06. Head of Common Service Department, BCIC, Dhaka.
07. Deputy Chief of Personnel, Admin.-1, BCIC, Dhaka.
08. Manager (Admin.), Chairman's Section, BCIC, Dhaka.
09. Manager/Dy. Manager/Asistant Manager (Cord.), Director _____ Section, BCIC, Dhaka.
10. Office Copy.
11. Master File.
12 G.O File.

18/9/17
(Md. Abu Said Miah)
Assistant Chief of Personnel (R&T)
For Chief of Personnel.

Folder-39